

## **Privacy Policy**

This privacy policy informs you of the way we handle the collection, usage, storage and disclosure of Personal Data that The Next Level receives from you during our business contacts through email or phone relating to current or potential services to be provided by The Next Level.

For purposes of this policy, "Personal Data" means any information from you that can be used to identify you.

"Processing" means the collection, usage, storage and disclosure of your Personal Data by The Next Level.

"Site" means the website of The Next Level, which is actually owned and hosted by The Next Level's supplier Godaddy. For information on Godaddy's privacy policy, please refer to <https://www.godaddy.com>

### **Personal data we process**

The Next Level processes your Personal Data that you have voluntarily provided to us during the business interactions we have. The Personal Data we collect will be relevant, adequate, and not excessive for the purposes for which it is collected.

Below you will find an overview of the Personal Data we process:

- First and last name;
- Address information;
- Phone number;
- E-mail address;
- Bank account information;

### **Special and/or sensitive Personal Data that we process**

The Next Level does not intend to collect data from individuals who are younger than 16 years, without parental consent. In case we discover that we are processing Personal Data from an individual under 16 years, we will delete all such Personal Data.

### **For what purpose and on the basis of which we process your Personal Data**

The Next Level processes your Personal Data in order to facilitate and manage our existing or potential business relationship. Your Personal may be used for invoicing purposes and/or to contact you to discuss ongoing or future services. We will not process your Personal Data in a manner inconsistent with this purpose or for another purpose without first obtaining your consent.

### **Automated decision making**

The Next Level does not make decisions based on automated processing of your Personal Data.

### **How long we keep your Personal Data**

The Next Level will keep your Personal Data as long as is necessary to realize the purpose for which your Personal Data is collected. We will delete your Personal Data twelve months after the application process has been closed.

### **Sharing your Personal Data with third parties**

We will not share your Personal Data with third parties unless you have given us explicit consent thereto in advance.

### **Cookies, or similar techniques, that we use**

A cookie is a small text file that is stored on your computer, tablet or smartphone when you first visit this Site. The cookies used on this Site are session cookies only. A session cookie is temporary and disappears after you close your browser. You can opt out of cookies by setting your internet browser so that it does not store cookies anymore. In addition, you can also delete all information previously saved via the settings of your browser.

### **View, modify or delete data**

You have the right to view, correct or delete your Personal Data. In addition, you have the right to withdraw your consent to the data processing or to object to the processing of your Personal Data by The Next Level.

You can send a request for access, correction, deletion, data transfer of your Personal Data or request for cancellation of your consent or objection to the processing of your Personal Data to [amsterdam@thenextlevelnow.com](mailto:amsterdam@thenextlevelnow.com).

In order to ensure that the request for access has been made by you, we ask you to send a copy of your proof of identity with the request. In order to protect your privacy, we would advise you to make your passport photo and passport number black in this copy.

### **How we protect personal data**

The Next Level takes the protection of your Personal Data seriously and takes reasonable administrative, physical, and technological security measures to protect your Personal Data and prevent, misuse, loss, unauthorized access, unwanted disclosure and to prevent unauthorized modification. If you have the impression that your Personal Data is not properly secured or there are indications of abuse, please contact us via [amsterdam@thenextlevelnow.com](mailto:amsterdam@thenextlevelnow.com).

### **Complaint Process**

We will provide a fair process for investigating and resolving complaints and objections regarding our processing of your Personal Data practices.

You may file a complaint concerning The Next Level's processing of your Personal Data using the contact information below. If the complaint cannot be resolved through our internal processes, The Next Level will cooperate with local data protection authorities. The Next Level will take steps to remedy any issues arising out of a failure to comply the relevant privacy rules and principles.

### **Amendments**

This policy may be amended from time to time consistent with the requirements of applicable privacy rules and principles. We will post any revised policy on this Site.

### **Contact Information**

To contact The Next Level with questions or concerns about this policy or The Next Level's practices concerning your Personal Data, you may write to us at:

The Next Level  
Attention of Managing Director, Erik Hiep  
P.O. Box 310  
2200 AH Noordwijk  
The Netherlands  
[amsterdam@thenextlevelnow.com](mailto:amsterdam@thenextlevelnow.com)